

**COMPANY PROFILE
OF
ISLAM AFTAB KAMRUL & CO.
CHARTERED ACCOUNTANTS**

Registered Office: 'Wali Centre' 74, Gulshan Avenue (4th Floor), Gulshan-1 Dhaka-1212, Bangladesh
Branch Office: BSCIC Electronics Complex (Level-5), Plot No. 1/1, Road-3, Avenue-4, Section-7, Mirpur, Dhaka-1216
Project Office: Noor Complex (2nd Floor) 487/A Sheikh Mujib Road, Agrabad, Chittagong.

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INTRODUCTION:

Islam Aftab Kamrul & Co., Chartered Accountants was formed and registered in 1995 as an Audit, Accounting, Marketing and Socio-Economic Consulting firm. Mr. A.K.M Aftabul Islam, FCA, Mr. A.K.M Kamrul Islam, FCA and Mr. Khondkar Atique-e-Rabbani, FCA are the Partners of this firm. The registered head office of the firm is at 'Wali Centre' 74, Gulshan Avenue (4th Floor), Gulshan-1, Dhaka-1212, Bangladesh and its Branch office is at BSCIC Electronics Complex (Level-5), Plot No. 1/1, Road-3, Avenue-4, Section-7, Mirpur, Dhaka-1216, Bangladesh.

PARTNERS:

Mr. A.K.M Aftabul Islam, FCA the Principal Partner of the firm is a sound professional, dynamic, very successful business personality and a leader of the business community in Bangladesh. Mr. A.K.M Kamrul Islam, FCA is a successful professional involved in a number of other successful companies including Directorship in Janata Bank Ltd. and Mr. Khondkar Atique-e-Rabbani, FCA is a successful professional with deep knowledge and experience in information technology/software implementation.

SERVICES WE PROVIDE:

Islam Aftab Kamrul & Co., Chartered Accountants is engaged in Auditing, Advisory Service to Foreign Investors, Accounting Consultancy, Socio-economic, Agro-economic Consultancy. Marketing Consultancy and Census works are also within the scope of the company's business activity. A pool of specialists and experts in various subjects from Universities and retired senior government officials with long experience in respective fields act as consultants to Islam Aftab Kamrul & Co. Chartered Accountants. In the past these consultants rendered their valuable services to the company.

Besides performing regular Audit works for various organizations in the public and private sector, Islam Aftab Kamrul & Co., Chartered Accountants did some market survey and strategic marketing planning for a number of local and foreign companies. The company also completed a massive consumer census work for Dhaka Electric Supply Authority (DESA) a public sector utility company under Asian Development Bank (ADB) finance. The Company recently completed the System loss analysis of Titas Gas Transmission & Distribution Company Ltd.

CLIENTS:

Islam Aftab Kamrul & Co., Chartered Accountants prepared market survey reports and strategic plan for marketing their products for AT & T- the US telecom giant for its EPABX system, similar work for Exide Electronics, USA for UPS product ranges and LANIER World-wide Inc. Atlanta, Georgia, USA for their Analog & digital Copiers. The scope of work includes baseline market survey, collecting raw data and processing these data in computer, preparing reports on product channeling and strategic marketing plan. Some of our foreign clients are:

Our Foreign/Foreign Affiliated Partial Clients List:

SL #	Name of Company	Country of Origin
01.	20-20 Technologies Bangladesh Ltd.	Canada
02.	3M	USA
03.	AIC, Inc	Japan
04.	Ajinomoto Co. Ltd.	Japan
05.	Anowara Shimokawa Co. Ltd.	Japan
06.	Bangladesh AOTS Alumni Society (BAAS)	Japan
07.	Bangladesh Japan Training Institute (BJTI)	Japan
08.	Chori & Co.	Japan
09.	COPCA	Spanish
10.	DDG	Japan
11.	Exide Electronics	USA
12.	Expeditors (Bangladesh) Ltd.	USA
13.	Globo International	Europe
14.	GMKK Asia Sourcing BD Office	Mexico
15.	Grameen UNIQLO Ltd.	Japan
16.	Hamakyorex Co. Ltd.	Japan
17.	Hipoint Technik Associaten, Inc.	Taiwan
18.	I. P. Jaq Knitting Limited	Japan
19.	Japan Bangladesh Chamber of Commerce and Industry (JBCCI)	Japan
20.	Japan External Trade Organization (JETRO)	Japan
21.	Japanese Commerce And Industry Association In Dhaka (JCAID)	Japan
22.	Japanese Universities Alumni Association (JUAAB)	Japan
23.	Jiangsu Guotai Huasheng Industrial Co., Ltd.	China
24.	K-2 Logistics Bangladesh Ltd.	Japan
25.	LANIER Inc	USA
26.	Maracaibo Investment Ltd.	Hong Kong
27.	MS Mode Asia Ltd.	Hong Kong
28.	N.I. Teijin Shoji Ltd/Teijin Frontier Co. Ltd.	Japan
29.	Nagase Singapore (Pte) Ltd	Japan
30.	Optimum Network Solutions (ONS)	Turkey
31.	Optimum Networks Solution (ONS) Telecom Bangladesh Ltd.	Turkey
32.	Porter & Co. Bangladesh Ltd.	Japan
33.	PUIG Janer SL	Spanish
34.	Sendon International Limited	Hong Kong
35.	Shima Seiki Mfg., Ltd.	Japan
36.	SIG Combibloc Ltd.	Switzerland
37.	Tex Zippers (BD) Ltd.	India
38.	UNIQLO Co. Ltd.	Japan
39.	UNIQLO Social Business Bangladesh Ltd.	Japan
40.	VEVOX Industrial Co., Ltd.	Taiwan
41.	Waves Far East Ltd.	Hong Kong
42.	Western Paper Industries Pvt. Ltd.	Srilanka
43.	YAGI Bangladesh Garments Limited	Japan
44.	YKK Bangladesh Pte Ltd.	Japan

PARTICULARS OF THE FIRM

Name	:	ISLAM AFTAB KAMRUL & CO. Chartered Accountants
Nature of Firm	:	Partnership
Date of Establishment	:	October 01, 1995
Address	:	
Head Office	:	“WALI CENTRE” 74, Gulshan Avenue (4th Floor) Gulshan-1, Dhaka-1212 Bangladesh Tel: 01790-700404 E-mail: islamaftabkamrul@audit.com.bd
Branch Office	:	BSCIC Electronics Complex (Level-5) Plot No. 1/1, Road-3, Avenue-4, Section-7 Mirpur, Dhaka-1216, Bangladesh Phone: 9027738, 01790-700404
Key Persons	:	Mr. Aftab ul Islam, FCA Principal Partner Mr. AKM Kamrul Islam, FCA Partner Mr. Khondkar Atique -e- Rabbani, FCA Partner
Sr. Manager	:	Mr. Jibon Chandra Das CA (Final)
Manager (Admin & Finance)	:	Mr. Md. Rezaul Karim Bhuiyan CA (Application Level)
Income Tax Practitioner (ITP):	:	Md. Faruque Azam Milon, ITP Sanjoy Kumar Saha, ITP Tapan Chandra Karmaker, ITP Jibon Chandra Das, ITP Mohammad Kawsar Kamrul Hasan, ITP Mohammad Mokbul Morshed Khan, ITP S.M Badruzzaman, ITP Shubrata Karmaker, ITP Md. Tanjim Saif, ITP Md. Rakibul Khabir, ITP Mohammad Enamul Hoque, ITP
Audit Personnel	:	
Qualified members	:	03
Sr. Manager	:	01
Manager	:	02
Consultants	:	07
Computer Operator	:	04
Officer / Staff	:	05
Article Students	:	18
Course Completed Students	:	25

Our Services

The firm provides its clients with an extensive range of audit & consulting services including the following:

Accounting Auditing & Assurance

- ❖ Statutory / Annual Audit
- ❖ Internal Audit
- ❖ Due Diligence
- ❖ Performance and Compliance Audit
- ❖ Accounting
- ❖ Special purpose Audit and investigation
- ❖ Compliance Audit
- ❖ Social Audit Fiscal & Taxation
- ❖ Tax planning
- ❖ Tax Compliance
- ❖ Corporate Tax
- ❖ Local & Expatriate Employee Tax
- ❖ Indirect Tax
- ❖ Tax credit and first incentive consulting service
- ❖ Tax Due Diligence (TDD)
- ❖ Value Added Tax (VAT)

Business Advisory

- ❖ Joint Venture and Business collaboration
- ❖ Technical collaboration
- ❖ Company formation and corporate services
- ❖ Public issue services
- ❖ Competence analysis
- ❖ Business valuation
- ❖ Corporate Secretarial services

- ❖ Enterprise Risk services
- ❖ Setting up provident, Gratuity, pensions Funds
- ❖ Due Diligence

Management Consulting

- ❖ Financial management and business analysis
- ❖ Transfer pricing
- ❖ Corporate Finance
- ❖ Corporate restructuring
- ❖ System and project Management
- ❖ Immigration Verification services
- ❖ Restructuring, Merger and Acquisition
- ❖ Manuals and system Designing
- ❖ Human resources and Training
- ❖ Portfolio Evaluation and credit Review, and
- ❖ Institutional Review

Special Services

- ❖ Head Hunting / Executive search
- ❖ Immigration
- ❖ Verification
- ❖ Remittances
- ❖ Salary Survey
- ❖ Work Permit and visa processing for foreigners

List of Computer & Office Equipment

<u>SL #</u>	<u>Particulars</u>	<u>Quantity</u>
01.	Desktop Computer :	12
02.	Laptop Computer :	18
03.	Printer :	4
04.	Photocopier :	2
05.	Scanner :	4
06.	Multimedia Projector-3M :	1
07.	Overhead Projector-Plus :	1
08.	Telephone (PABX) :	2
09.	Fax :	1
10.	Black Berry Connection :	1
11.	Wireless Connection :	2
12.	Networking :	2
13.	Qubee Connection :	2
14.	Zoom Connection :	5
15.	3G Connection :	3
16.	Shredder Machine :	2
17.	White Board :	2
18.	UPS :	10
19.	Type Writer Machine :	1
20.	Training Facilities :	30

Office Space

Head Office: 950 Sft. 1 room for Partners, 2 rooms for audit assistant and Students, 1 Conference room, Managerial Section, Separate Computer Section, Front Office, Waiting area, Receptionist area and all other facilities are available.

Branch Office: 2000 Sft. 2 rooms for Partners, 2 rooms for audit assistant and Students, 1 Conference room, Managerial Section, Separate Computer Section, Front Office, Waiting area, Receptionist area and all other facilities are available.

Project Office : At Agrabad in Chittagong

Partners' Profile

A.K.M Aftabul Islam, FCA

*Principal Partner
Islam Aftab Kamrul & Co.
Chartered Accountants
aftab.islam@audit.combd*



Education and professional degree

- Graduation in Commerce and Law under the University of Dhaka;
- Fellow Chartered Accountant (FCA), Institute of Chartered Accountants of Bangladesh (ICAB).

Present undertakings

- ❖ President, American Chamber of Commerce in Bangladesh (AmCham);
- ❖ Board Member, Chittagong Stock Exchange Ltd (CSE);
- ❖ Executive Board Member, International Chamber of Commerce (ICC)-Bangladesh;
- ❖ Country Director, South Asian Regional Energy Coalition (SAREC);
- ❖ Member, Board of Governors, Institute of Business Administration (IBA), University of Dhaka.

Previously held positions

- ❖ Past Chairperson, Small and Medium Enterprise Foundation (SME Foundation) (Nominated by the government of Bangladesh. The SME Foundation (www.smef.org.bd) was established by the government of Bangladesh under the Company Act 1994 to work for SME development of the country);
- ❖ President, Bangladesh Computer Samity (BCS), the leading computer association of Bangladesh 1998-2000;
- ❖ President, The Dhaka Chamber of Commerce and Industry (DCCI)-2000;
- ❖ President, American Chamber of Commerce in Bangladesh (AmCham)-2001-2003 & 2003-2005;
- ❖ Director, The Federation of Bangladesh Chamber of Commerce and Industries (FBCCI)-2005-2007 & 2007-2010.

Civil & social activities

- ❖ Ex-President, Rotary Club of Dhaka North;
- ❖ Ex-Vice President, Fair Election Monitoring Alliance (FEMA);
- ❖ Founder Vice President, International Institution of Business Analysis (IIBA)-Bangladesh Chapter

Membership (Life time)

Transparency International, Bangladesh Economic Association, Bangladesh Red Crescent Society, Assistance for Blind Children, Anjuman Mofidur Islam, Dhaka Club, Gulshan Club, Kurmitola Golf Club, Comilla Town Club & Comilla Station Club.

Trainings & workshop

Attended various professional and management training courses & workshops in USA, UK, Brazil, Australia, Japan, Cyprus, Bahrain, Egypt, South Korea, Pakistan & India.

Achievements

- ❖ Widely recognized at home and abroad for persuading the government of Bangladesh into using the information technology (IT) for efficiency and competitiveness together with making the duty free import of computer items;
- ❖ Instrumental for changing Banking & Customs Laws in respect of introduction of Automatic Teller Machine (ATM) in Bangladesh;
- ❖ Also instrumental for setting up the BCS Computer City at IDB Bhaban, Dhaka, a unique and prominent computer hardware market of the country;
- ❖ Proactively promoted the country image of Bangladesh through participating different international seminars and forums as part of the delegation of government as the president of AmCham, DCCI & FBCCI, Instrumental in luring several foreign direct investments (FDI) in Bangladesh.

Awards and reorganizations

- ❖ Maulana Akram Kha Memorial Gold Medal in 1999 for contribution in the field of IT;
- ❖ Rapport Management Award in 2000 as Business Leader of the Year;
- ❖ Rotary Club of Cosmopolitan recognized the contribution in HRD in the field of IT in 2001;
- ❖ Lifetime Achievement Award by BCS Computer City.

Business activities & ownership

- ❖ Chairman, IOE (Bangladesh) Ltd;
- ❖ Chairman, Asia Pacific General Insurance Co Ltd;
- ❖ Chairman, IIT Bangladesh Ltd (an institute that grooms IT professional);
- ❖ Director, ATAZ Bangladesh Ltd (a joint venture consultancy firm with USA counterpart);
- ❖ Chairman, Impact PR (the first international public relation agency in Bangladesh);
- ❖ Chairman, Home Delivery Services Ltd (On-line shopping mall and home delivery services company).

A.K.M Kamrul Islam, FCA, FCS

Partner

Islam Aftab Kamrul & Co.

Chartered Accountants

kamrul.islam@audit.com.bd



Academic

- Mr. Islam, Son of Late Alhaj Mr. Tajul Islam was born on January 14, 1959 in Comilla. He graduated with Honors and Masters in Accounting from Dhaka University, Bangladesh. He became Chartered Accountants and fellow member of the Institute of Chartered Accountants of Bangladesh (ICAB). He is also fellow and associate member of many National & International Professional body.

Professional qualification, membership & experience

- Fellow member of Institute of Chartered Accountants of Bangladesh (ICAB);
- Fellow member of Institute of Chartered Secretaries of Bangladesh (ICSB);
- Associate member of Information System Audit and Control Association (ISACA), USA;
- Association Member of the International Institute of Internal Auditors, Florida, USA;
- Bangladesh Economic Association Life Member since 1997;
- Member of the Bangladesh Society for Total Quality Management (BSTQM);
- Founder member of Intellectual Property Association of Bangladesh (IPAB);
- Faculty & Visiting lecturer of University of Dhaka, Daffodil International University, Bangladesh University of Business & Technology, National University, Gazipur, Institute of Chartered Accountants of Bangladesh, Institute of Chartered Secretaries of Bangladesh.

Professional experience

- GoB has appointed Mr. Islam as nominated Director of BASIC Bank Limited (100% State Owned Schedule Bank) on December 20, 2012 to November 24, 2013;
- GoB has appointed Mr. Islam as nominated Director of Janata Bank Limited on November 25, 2013 and till continuing;
- Mr. Islam is one of the Director of IIT Bangladesh Limited, a Software and IT Institute representing CMC Limited (a Government of India Enterprise). He is also Director of Mashnoons Limited - a leading business house of Office Automation & IT products and Director, CANTIB Limited – a modern Furniture manufacturer in Bangladesh;
- He is also Chairman of Yagi Bangladesh Garments Limited joint venture project with Yagi, Japan.

Training, workshop, seminar

Public- Private Participation (PPP)	IIFC (Infrastructure Investment Facilitation Company), Ministry of Finance, GoB;
Business Enterprise Development	Participated in two weeks workshop on Business and Enterprises Development conducted by BMDC in September 1985;
Company Wide Quality	Participated in two days workshop on Company Wide Quality Control (CWQC) by Prof. Y. Konda of Kyoto University, Japan organized by AOTS Japan & BAAS in January 1990;
Direct Marketing	Participated in Advance Marketing Program on Direct Marketing by Prof. Ray Jutkins of USA, organized by Rapport Bangladesh Ltd in November 1992;
Export Marketing	Participated in four days workshop on Export Market Information & Strategies for Access organized by DCCI in April 1993;
Managing Joint Venture	Participated in Post Graduate Executive Development Program on “Negotiating Launching & Managing Joint Venture” jointly organized by Asia Institute of Technology (AIT) and Independent University of Bangladesh (IUB) in May 1996;
ISO 9000	Participated in two days Training Workshop on “ISO 9000 Quality Management System” jointly organized by Business Advisory Services Toronto, Canada in August 1997;
Software & IT Service Sector	Participated in three days Marketing Workshop on Software & IT Service Sector jointly organized by CBI of Ministry of Foreign affairs, The Netherlands and DCCI, BASIS & EPB of Bangladesh in October 2000;
BIIT at Japan	Participated Two weeks Scholarship training program at Tokyo, Japan on Business Innovation by Information Technology (BIIT) organized by The Association for Overseas Technical Scholarship (AOTS) of Japan in October- November 2000;
Software Project Management	Participated three days Training Course on Software Project Management jointly organized by CBI of Ministry of Foreign Affairs The Netherlands and DCCI, BASIS & EPB of Bangladesh in October 2001;
SME Toolkit	Participated in the South Asia SME Toolkit Business Management Training workshop jointly organized by SEDF, IFC & DCCI in April 2004;
CSR at The Netherlands	Participated in three days International Conference on Corporate Social Responsibility (CSR) - TOPIX as official delegate of Bangladesh. Organized and invited

	by CBI of Ministry of Foreign Affairs, Government of The Netherlands at Rotterdam in May- June 2005;
ISO 14001	Participated in three days Seminar on Environment Management Systems jointly organized by International Standard Organization and BSTI in September 2006;
Other Seminar/Workshop	Attended a good number of Seminar/Workshop organized by different organization/institutions from time to time, at home & abroad;
Program on Corporate Mgt.	Government of Japan has arranged the Scholarship Training Program on Corporate Management on 8 th February 2012 to 21 st February 2012 at AOTS Tokyo Kenshu Center (TKC), Japan.

Membership with civic and social activities

Dhaka Chamber of Commerce & Member, Industry (DCCI) Election	Active member and elected Director for 2005-07 Election Commissioner – 2011 Member, Election
	Appellate Board - 2010
BCS Computer City	Member, Appealed Board – 2010 Member, Election Commissioner - 2008
Bangladesh Association of Software and Information Services (BASIS)	Member, Appellate Board - 2011
Bangladesh Astronomical Association (BAA)	Member since 2004
Uttara Club Limited	Permanent Member since 1995
Accounting Club Limited	Life Member since 1999
Rotary Club	Active Rotarian and President (2001-2002) of Rotary Club of Sonargaon Dhaka since 1993.
The Accounting Alumni	Life Member of The Accounting Alumni University of Dhaka since 2001
Debater & Judge	Debater during student life, now Judge of National Debate Competition organized by Bangladesh Television (BTV) on regular basis
AOTS Alumni Society	Life Member since 2000
Dhaka Taxes Bar Association	Member since 2003
Memorial Trust Fund University of Dhaka	Member Secretary Board of Trustees Dr. Md. Habibullah Foundation Ramjan Ali Memorial Trust Fund
Transparency International	Life member of Transparency International Bangladesh Chapter
Bangladesh Bank	Member, Consultative Committee on

	Development of Domestic & Export Factoring Project under Bangladesh Bank
Housing & Building Research Institute	Member, Governing Council Housing & Building Research Institute Under Ministry of Housing and Public Works, GOB
Bangladesh Cricket Board	Member-Secretary, Finance Standing Committee Bangladesh Cricket Board from August 2007 to November 2009
Bangladesh Computer Samity	Chairman, Finance Standing Committee Bangladesh Computer Samity (BCS) Member, Election Appellate Board – 2011 Member, Election Commissioner - 2009
International Conference at Dhaka University	Member-Secretary International Conference on Enterprise Governance- Recent Financial Perspective Jointly Organised by Department of Accounting & Information Systems, University of Dhaka & The Accounting Alumni held on 23-24 January 2009

Others:

Country visited:	Professional Visit Abroad India, Bhutan, Nepal, Pakistan, Singapore, Thailand Hong-Kong, China, Japan, Malaysia, Taiwan, Germany, The Netherlands, Belgium and other EU Countries, Saudi Arabia (for performing Hajj)
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Khondkar Atique -e- Rabbani, FCA

Partner

Islam Aftab Kamrul & Co.

Chartered Accountants

atique.rabbani@audit.com.bd



Professional qualification

- Chartered Accountant (Qualified as an Associate member (ACA) of Institute of Chartered Accountants, Bangladesh in 1989 and as Fellow (FCA) in 1994;
- B Tech Honours degree in Statistics from University of Bradford, UK from 1975 to 1979;
- GCE “A” level in Mathematics, Further Mathematics and Physics from W R Tuson College of FE, Preston, UK from 1974 to 1975;
- IFRS (International Financial Reporting Standards) Certificate of Institute of Chartered Accountants England and Wales, ICAEW, UK after completion of ICAEW’s eight weeks (14 July 2008 to 4 Sep 2008) IFRS training course in London, UK. Participated as nominee of ICAB (Institute of Chartered Accountants, Bangladesh). Program sponsored by World Bank/ Ministry of Commerce, GOB.

Professional experience

- Managing Director, The Computers Limited, Bangladesh from 1990 - todate;
- Principal, K A Rabbani & Co., Chartered Accountants, Bangladesh from 2000 to 2009;
- Software Project Manager, The Computers Ltd., Bangladesh from 1983 to 1990;
- Trainee Chartered Accountant, Arthur Young McClelland Moores & Co, Luton, Beds, UK. From 1979 to 1982;
- Industrial Placement Student (for Software Program Development for different Statistical tests) in Department of Computer Science, Group Research and Development Center, British American Tobacco Co., Southampton, UK from 1977 to 1978.

Honorary positions

- ❖ Vice President, IIA (Institute of Internal Auditors) Inc., USA (Bangladesh Chapter);
- ❖ Convener, ICT Standing Committee, Dhaka Chamber of Commerce and Industries;
- ❖ Director, ICB Securities Trading Company Ltd, Dhaka, Bangladesh (Board member from Private Sector) (2000-2012);
- ❖ Director of Dhaka Chamber of Commerce and Industries (2002-2004)
- ❖ Treasurer (1997-1999) and Secretary (1999-2001) of BASIS (Bangladesh Association of Software and Information Services);
- ❖ Treasurer (1997-99) of Bangladesh Computer Samity (BCS).

Previously held positions

- ❖ Project Manager for Cloud based NIKASH Accounting Software, BHANDER Stock Control Software and MOJURI Payroll Software Development for SMEs. (2013). Responsibilities included: Planning and scoping the software product development process keeping in mind User Experience issues with minimalist strategy to avoid feature overload;
- ❖ Managing as an IDB-BISEW approved training Centre year long training on J2EE (Java Programming) in our Dhaka Centre and Networking Technologies training in our Chittagong centre since 2003;
- ❖ Managing our other IT and Project Management training since 1983 in both Dhaka and Chittagong (so far trained over 8000 participants on our own developed programs and on training programs from Aptech (discontinued) and CADD Centre of Chennai, India for corporates and public at large;
- ❖ Project Manager for upgrades to DAKTARI Clinic Management Software for British High Commission Medical Centre (2013). Responsibilities included: Planning and scoping the software up gradation/ development process in close collaboration with client and project managing together with the client to keep progress on track;
- ❖ Advisory Service to Epyllion Group, a large Knitwear Garments Manufacturing Conglomerate, (Jun 2012- May 2013) for their ERP introduction/deployment exercise. Responsibilities included: Advising on pre ERP readiness and training including change management, employee motivation issues, key factors to consider for successful ERP implementation, points of discussion between Epyllion and ERP provider;
- ❖ Project Manager for Provident Fund Software Development of Dulal Brothers Group, a large Conglomerate, (2012-13). Responsibilities included: Planning and scoping the software development process in close collaboration with client and project managing together with the client to keep progress on track;
- ❖ Project Manager for Software Development of Aparajeyo, an NGO. (2008-11). Responsibilities included: Planning and scoping the software development process in close collaboration with client and project managing together with the client to keep progress on track;
- ❖ Specialist/ Consultant, appointed by EMG, Washington, USA, Emerging Markets Group Ltd. (May 2008). Responsibilities included: review of operations of subcontractors of EMG (Emerging Markets Group Ltd), Local Fund Agent in Bangladesh of the Global Fund;
- ❖ Specialist/ Consultant, Department for International Development, UK, (August 2007 – Sep 2008). Responsibilities included: IT Due Diligence and VFM (Value for Money) Advisory Consulting for DFID (Deptt for International Development, UK) for their Remittance and Payment Partnership (RPP) Project;
- ❖ Information Systems Auditor, Berger Paints Bangladesh Ltd., Bangladesh, (August – December 2007). Responsibilities included: Review and assess whether the IS function aligns with the company's mission, vision, values, objectives and strategies; Review whether the IS function has a clear statement about the performance expected by the business (effectiveness and efficiency) and assess its achievement; Review and assess the effectiveness of IS resource and performance of management processes; Review and assess compliance with legal, environmental and information quality, fiduciary and security requirements; Review and assess the control environment of the organisation; Review and assess the risks that may

adversely effect the IS environment; Evaluation of top management's commitment toward effective use and exploitation of ICT for achieving business goals; Evaluation of structure, policies, procedures and processes of systems department of the company; Evaluation of the process of determination of users' information needs and processes for addressing those needs by systems department; Evaluation of software deployment policies, procedures and processes (how feature requests are made, how code is developed, how code is tested, how bugs are tracked, how updates are installed, and software documentation); Evaluation of security policies, procedures and processes followed by the systems department;

- ❖ Consultant -- Financial System Consulting (Accounts and Stock Control), Paragon Poultry Ltd., Bangladesh, (October 2005). Responsibilities included: Review of computerised Accounts and Stock Control system and recommending changes and improvements;
- ❖ Consultant, NAZ Bangladesh Ltd and CA Knitwears Ltd., (September 2005). Responsibilities included: Reviewing their accounting/ IT operations and recommending changes and improvements;
- ❖ Consultant, Aparajeyo Bangladesh Ltd., (2004). Responsibilities includes: review of Computerised Financial and Accounting System and reporting on above with suggestions on IT architecture and the way forward;
- ❖ Auditor, Government Audit, Power Development Board, (2002 – 2006). Responsibilities included: Supervising financial audit work of subordinates involved in the task;
- ❖ Project manager: Software development for Bangladesh Petroleum Corporation, (1994 – 1995). Responsibilities included: Design and development of a suite of Unix application software using Dataflex RDBMS, namely, Comprehensive Payroll System, GL Accounts using own developed “Nikash”, Fixed Asset Accounting, Freight recovery and costing system, Tanker Management system and Personnel System;
- ❖ Project manager: Software development for Vantage Engineering, Bangladesh, (1994). Responsibilities included: Project Managing development of a custom accounting software for client;
- ❖ System Manager and Team Leader (1993 – 1994) of a MIS training and MIS software development team using FoxPro under Novell NetWare environment for DEDO, EPB and ECGD;
- ❖ Project Manager: Software development for Ministry of Jute, GOB (1993). Responsibilities included: Designing and development of Database and program for Ministry of Jute for information on raw jute and all Jute mills;
- ❖ Project Manager, (1993). Responsibilities included: Design and development of Flat Rate Production Software for Duty Exemption and Drawback Office under National Board of Revenue, an USAID project;
- ❖ Project Manager: Software development for Ministry of Shipping, GOB, (1993). Responsibilities included: Designing and development of vessel database for Ministry of Shipping;
- ❖ Analyst/ Programmer, Implementer & Trainer: Software for The Merchants Ltd and Elite Printing, Bangladesh, (1991). Responsibilities included: Implementation of “ACCPAC” General Ledger Accounting package and Raw material stock control system on multitasking and multi-user ICL Quattros;

- ❖ Project Manager & Programmer, Chittagong Port Authority (CPA), (1988 – 1990). Responsibilities included: Conversion of General Ledger Accounts system and Inventory Control System from IBM SYS 36 (Written in RPG II) to RPG II under Uniplus (Unix Sys 5.2) compliant on ICL CLAN 4 mini computer for the largest port in Bangladesh;
- ❖ Project Manager, The Computers Ltd., Bangladesh, (1984 – 1994). Responsibilities included: over 100 ICT, Networking and Software deployment projects in Bangladesh including amongst others (i) an over 350 PC system for Islami Bank in 2002, (ii) over 100 terminal Unix based system (Uniplus) including 10km of network cable laying (Fibre and Copper) in the British High Commission during 1993-97, (iii) over 80 terminal Unix system with bespoke application software in Chittagong Port Authority;
- ❖ Project Manager, The Computers Ltd., Bangladesh, (1992 – 1994). Responsibilities included: computer supply (Gateway 2000 PCs and Servers), installation, user training and maintenance under FSRP (Financial Sector Reform Project, an USAID project) for Bangladesh Bank Project Office, Sonali Bank, Agrani Bank, Rupali Bank, Janata Bank, BIBM (Bangladesh Institute of Bank Management);
- ❖ Business Development: Spearheaded and negotiated on behalf of The Computers Ltd distributorship of ICL Computers of UK in Bangladesh from 1984 to 1996; partnered with Aptech Computer Education, India for two Aptech centres and one ARENA Multimedia centre in Bangladesh (1997-2002); partnered with CADD Centre, India for a CADD centre in Chittagong, Bangladesh (2002 – todate).

ICT related training

- ❖ Introduction to DRS series of multiuser, multitasking and networking computers (1 week, held in Manchester, UK by ICL (UK) in 1983);
- ❖ Field training in supporting ICL DRS series of computers in Karachi, Pakistan conducted by ICL (Pakistan) for three weeks in Dec 1983;
- ❖ System Analysis and Design conducted by Institute of Business Administration, Dhaka University, Bangladesh (4 weeks in 1984);
- ❖ COBOL programming language conducted by Bangladesh University of Engineering and Technology (3 weeks in 1984);
- ❖ Training in ICL office in London on departmental systems in Nov 1985 (1 week);
- ❖ Three week workshop on use of COMFAR (a software package produced by UNIDO for Computer Model for Feasibility Analysis and Reporting) conducted by BMDC/UNIDO in Aug 1987 in Dhaka;
- ❖ Unix for programmers, conducted by The Instruction Set, one of the leading European Unix consultancy house in London in Dec 1987 (1 week);
- ❖ C programming language, conducted by The Instruction Set in London in Dec 1987 (1 week);
- ❖ Trained by trainer invited to Bangladesh by our company from a leading UK software consultancy firm called Software Ireland in Belfast. Training mainly on Unix and porting of RPG II programs from IBM system 36 environment to Unix based ICL Clan 4 system (1 week in Aug 88);
- ❖ One week training on ICL DRS 6000 SPARC RISC midrange computer covering hardware and system software maintenance in Manchester, UK in 1993;

- ❖ One week training on UNIX SYSTEM V REL 4 operating system and system administration in UK in 1993;
- ❖ Two week Japanese Management Workshop conducted by AOTS (sponsored by MITI) in Yokohama in 1993;
- ❖ Management training by TACK organized by Aptech in 1999;
- ❖ Software Project Management training carried by CBI, Holland in Bangladesh in 2001;
- ❖ Venture Management and its related E Commerce Applications sponsored by Govt. of India, Colombo Plan, APCTT, KOICA and conducted by School of Management, IIT, Bombay in 2002;
- ❖ IFRS Certificate Training in 2008 in ICAEW, London, UK and successfully passed and obtained ICAEW Certificate in IFRS.

Seminar, workshop

- ❖ Seminars/ workshops/ Key Note Speaker, numbering over fifty, on various IT/ Finance/ Management related topics to various organisations including Institute of Chartered Accountants of Bangladesh, Defense Services Command and Staff College, Army, Airforce and Navy, Chittagong Port Authority, Bangladesh Management Development Centre, Planning Academy, World Bank, USAID, Eastern Refinery Ltd., Institute of Engineers, Dhaka Chamber of Commerce and Industries, Bangladesh Chamber of Industries, Warid Telecom, Grameen Phone and many other organizations.(1984-todate);
- ❖ Presentation on Critical Path Analysis using computers for participants of course conducted by BMDC in 1987;
- ❖ Course on Introduction to Unix System V.2 operating system for Chittagong Port Authority and other clients in 1990;
- ❖ Seminar on Computer based MIS jointly with a Senior Manager from Hindustan Levers Ltd. India in 1991;
- ❖ Guest lecturer for taking IT/EDP classes of group II final students of Institute of Chartered Accountants of Bangladesh since 1990;
- ❖ Faculty for MBA program in Digital Technology Management taking course for Managing High Tech Projects, Strategic implementation of Digital Technologies Management and Decision Support Systems in Royal Roads University, Canada (Dhaka & Chittagong Study Centres) (2001-2002);
- ❖ Faculty for MBA program of Trinity University Dhaka and Chittagong Study Centres for MIS and E Commerce, Project Management, Financial Reporting and Financial Management Policy, Corporate Finance (2004 – 2006);
- ❖ Resource person for Katalyst (project of DFID, SIDA) for conducting seminar and FGDs on Accounting and Finance Services for SMEs – 2005;
- ❖ Presented On “IT and Internet position in Bangladesh” in NLIA Global Conference sponsored by Netpia of Korea in Seoul, Korea during 26-30 Sep 2005;
- ❖ Key note speaker on more than one occasion in ICAB CPE Sessions on topics including those on MIS, IS Audit;
- ❖ Represented ICAB to present paper on IT Security in SAFA Conference in Karachi, Pakistan in 2011.

Tours abroad as industry representative/ exhibitor/ visitor/ speaker

- ❖ Represented the industry in trade fairs/ delegations to USA and Germany (Comdex Fall in Las Vegas, USA in 1998, 2000;
- ❖ Technology Transfer Convention in Atlantic City in USA in April, 2000, and to Santa Clara in Nov 2000;
- ❖ Exhibitor in Bangladesh Pavilion in CeBIT 2002 in Hannover, Germany;
- ❖ Invited by Indian Government to tour IT facilities in Calcutta, Delhi and Bangalore in Mar 2000 as industry representative in Bangladesh Govt. delegation;
- ❖ Member of the US Delegation for attending “Supercomm 2002” IT and Communications expo during Jun 2-6 2002 in Atlanta, Georgia, USA;
- ❖ BASIS delegation to IIR Offshore Software Outsourcing seminar in UK during 29-31 May 2002;
- ❖ Member of EPB and BASIS ICT marketing mission to Europe during 29 Sep – 20 Oct 2002 where I presented ICT potentials and opportunities in Bangladesh in Oxford and The Hague;
- ❖ Participated in Colombo Plan workshop on Venture Capital Funding for ICT industry as DCCI’s (Dhaka Chamber of Commerce and Industries’) representative in Bombay and Bangalore during 12-21 Nov 2002;
- ❖ DCCI (Dhaka Chamber of Commerce and Industries) representative in ITU sponsored Information Society meet in Geneva in Dec 2003;
- ❖ Exhibitor in CeBIT 2004 during Mar 2004 under co sponsorship of SIPPO;
- ❖ Delegate to CADD Centre annual conference in Goa, India 11-13 April 2005;
- ❖ Invited delegate at NLIA (Native Language Internet Address) Global Conference organized by NETPIA at Seoul, South Korea during 26-30 Sep 2005;
- ❖ Attended NLI (Native Language Internet) consortium board meeting and WSIS in Tunisia during 13-18 Nov 2005;
- ❖ Attended Multilingual Internet Symposium held by ITU in Geneva 9-12 May 2006 and NLIC Board meeting;
- ❖ Attended as invited speaker in IGF (Internet Governance Forum) conference held in Athens, Greece (30 Oct 2006 to 2 Nov 2006) and attended Board meeting of NLIC in Athens on 3 Nov 2006.